**Call to Order**

 President \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ called the meeting to order at \_\_\_\_\_\_ p.m.

**Roll Call**

Attendance was taken by \_\_\_\_\_\_\_\_\_, Secretary*(/Treasurer)*.

**Voting Members in Attendance**

**Absent**

**Guests in Attendance**

**Introductions and Ground Rules**

**Approval of Agenda**

\_\_\_\_\_\_\_, President asked if there were any additions to the agenda.

 ▪Motion to approve agenda

 ▪Motion seconded

 ▪Motion carried

**Secretary/Treasurer Reports**

Treasurer Report was presented by \_\_\_\_\_\_\_\_\_\_\_\_.

**New Business**

**Old Business**

**Adjourn**

Motion to adjourn meeting

Motion seconded

Motion carried

Respectfully submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_SNA Secretary*(/Treasurer)*