

FSNA Legislative Action Caucus Grant Guidelines

Purpose

The purpose of this Grant is to encourage and assist members of the Florida School Nutrition Association (FSNA) to take part in the educational experience of attending the FSNA Legislative Action Caucus in Tallahassee, Florida.

What does the grant cover?

The Grant is for a complimentary registration and a stipend of up to **\$300** to assist with expenses incurred while attending the Florida Legislative Action Caucus (LAC). This stipend is meant to offset the cost of travel, hotel and meals only.

Who may apply?

Any current member of FSNA who is classified as a food service employee, food service assistant manager, or food service manager, and **has never attended a Florida Legislative Action Caucus (formerly called Legislative Action Conference) before may apply.**

How do you apply?

The applicant must write a statement, using 100 words or less, explaining why they would like to attend the Florida LAC and what they hope to take back to their local association.

The SFS Director must sign the application to indicate they are aware that their employee applied for the Florida LAC Grant. The FSNA state office will provide verification to the PP&L chair upon request that the applicant is a current member of FSNA.

When is the application due?

Applications must be submitted to the PP&L Chair, C/o of FSNA at 124 Salem Court Tallahassee, FL 32301 and be postmarked no later than **January 4, 2021**. Applications can also be submitted electronically to awards@floridaschoolnutrition.org.

When will the winner be announced?

The winner will be notified by **January 18, 2021**. Instructions and a FSNA Expense Form will be sent to the winner. Winner will also be recognized at the Annual Conference & Expo.

How will expenses be reimbursed?

The FSNA Expense Form must be completed and along with receipts, mailed to the FSNA state office within one week after the caucus. Travel reimbursements will be in accordance with current FSNA travel reimbursement policies up to \$300.

FSNA Legislative Action Caucus Grant Application Form

Applicant Name _____

School District _____ Region _____

Address _____ City _____ Zip Code _____

Daytime Phone # _____ Email _____

Position in Food Service (✓) Manager _____ FS Asst. Mgr. _____ Employee _____

Please state in 100 words or less why you wish to attend the FSNA Legislative Action Caucus in Tallahassee, Florida. (You may submit this portion on a separate sheet.)

Applicant's Signature: _____ Date: _____

Affirmed by: _____, District Foodservice Director
or District Supervisor

**APPLICATION MUST BE COMPLETED and submitted to
THE PP&L CHAIR, C/o FSNA, 124 Salem Court, Tallahassee, FL 32301
or awards@floridaschoolnutrition.org
NO LATER THAN JANUARY 4, 2021.**